



Kick off meeting of the 3lynx project

18th – 19th of July 2017

Ministry of Environment of the Czech Republic, Vršovická , Prague

Objectives:

1. Official beginning of the 3lynx project
2. Introduction of the project
3. Project management and reporting setting
4. Output and deliverables clarification

Agenda

18th of July 2017

- 9.30 – 10.00 Registration
- 10.00 – 10.30 Welcome
- 10.30 – 11.00 Kicking off project implementation - Joze Valic, JS Interreg Central Europe
- 11.00 – 11.15 3lynx introduction – Simona Poláková, MoE
- 11.15 – 12.30 Introduction of project partners (10 minutes per partner)
- 12.30 – 14.00 Lunch
- 14.00 – 15.00 Steering committee appointment, project management and reporting – Simona Poláková, MoE
- 15.00 – 15.30 Communication – Vojtěch Toral, MoE
- 15.30 – 15.45 Coffee break
- 15.45 – 17.45 Financial reporting of the project – Monika Suchopárková, MoE
- 17.45 – 18.00 Final discussion
- From 19.00 informal diner

19th of July 2017

- 9.00 – 12.00 Discussing outputs and deliverables – Simona Poláková, MoE
- 12.00 – 13.00 Lunch
- 13.00 – 14.30 Discussing outputs and deliverables, individual consultations – Simona Poláková, MoE
- 14.30 – 14.45 Coffee break
- 14.45 – 16.00 Discussing schedule for period 1 and 2 – Simona Poláková, MoE