

# 1° PROJECT TEAM MEETING

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Agenda  
Association for Regional Co-operation

Version 1  
17-18 January 2018

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## WEDNESDAY 17 JANUARY

9

welcoming

9,30 - 11,30

**Steering committee meeting:**

- project overview
- project progress and achievement (deliverables, outputs...)
- Steering Committee role and rules + next meeting

11,30 - 13

**Project implementation, WP.T1:**

- stakeholders involvement
- regional context and reports (D.T1.1.4)
- feedback from questionnaire and interviews, state-of-art (A.T1.1)
- feedback from questionnaire and interviews, needs and requests (A.T1.1)

Presentation by partner representing the countries (SASS, CGM, IPI, SWR) - maximum 10 slides each

Open discussion

**lunch time**

14 - 15,30

**Project implementation, WP.T1**

- tools, model and system used by Wises (D.T1.1.2)
- overview and mapping of technologies, managerial models and practise (D.T1.1.3)
- framework of services and solution available (D.T1.1.3)

Presentation by SASS and ITC (contribution by other partners)

open discussion

**coffee break**

16 - 17,30

**Project implementation, looking to WP.T2**

- WP framework
- partners' contribution

Presentation by FPM

Open discussion



## THURSDAY 18 JANUARY

9 - 11

### Project implementation, WP.M and WP.C

- WP.M: Deliverables achieved
- WP.M: Guidelines and plan
- WP.M: organisation and feedback after 6 months

Presentation by FPM and partner comments

- WP.C: WP.M: deliverables achieved
- WP.C: website and social media use by partners
- WP.C: target group reached
- WP.C: Project Communication Strategy

Presentation by ENSIE and partner comments

11 - 13

### Partner Progress Report

- Deadline respect and finalisation
- Feedback in writing it, comments, faq and hints

**lunch time**

14 - 16

### Joint Progress Report

- Contribution for LP
- Comments from LP

### LOCATION:

University of Economics in Katowice; Department of Public Management and Social Sciences

1 Maja 47, 40-287 Katowice

(meeting room number and floor will be provided later on by SWR)